

Glossary

- A -

Access control

A security feature that determines the tasks that each user, server, or group of users or servers in a Lotus Notes database can perform. Some can do all tasks while others may be limited to specific tasks.

Access-controlled section

A defined area on a form that can be collapsible and/or allows only certain users to edit the fields in that section. Besides fields, it can include objects, layout regions, and text.

ACL (Access Control List)

A list of database users (individual users, IBM Domino servers, and groups of users and/or servers) created and updated by the respective application manager. The ACL specifies which users can access the application and what tasks they are allowed to perform (e.g. document creation or deletion).

Action

An document / instruction for clients created and maintained in the MarvelClient Configuration database

Action bar

Displayed at the top of views and document showing menu options to create new Actions, get Help, or other options such as Open, Edit, Save, Close.

Application (aka Database)

A collection of documents and their forms, views, and folders, stored under one name.

Author access

An access level that allows users to create and read documents and edit the ones they created and saved. Servers with Author access can replicate new documents and can usually delete documents marked for deletion. Access levels can be further refined using roles and access restrictions.

- B -

Bookmark

A customizable, graphical link to applications, views, documents, web pages, and newsgroups.

Bookmark bar (aka docked Open List)

When docking the Open List, the IBM Notes client displays the list of bookmarks and bookmark folders on the left-hand side of the Notes client window.

Bookmark folder

A folder in the bookmark bar containing bookmarks (and potentially subfolders).

- C -

Canonical format

A format for storing hierarchical names that displays the hierarchical attribute of each component of the name. For example, the canonical format for the name Reuben D. Smith/Ottawa/Acme/CA is: CN=Reuben D. Smith/OU=Ottawa/O=Acme/C=CA

where:

CN is the common name

OU is the organizational unit

O is the organization

C is the country code

Category

A word, phrase, or number used to group documents in a view.

Certificate

A certificate is a unique electronic stamp that identifies a user or server.

A Notes certificate is stored in a Notes or Domino ID file that associates a name with a public key. Certificates permit users and servers to access specific Lotus Domino servers. An ID may have many certificates.

Cluster

A group of a maximum of six Domino servers that provide: failover protection so that requests to a server that is down are redirected to another server in the cluster, workload balancing so that heavily used servers pass requests on to other servers in the cluster, and immediate replication within the cluster for real-time data access.

Connection document

In the Domino Directory, a Connection document enables communication between two servers and specifies how and when the information exchange occurs. In the Personal Address Book, it describes how a client accesses a certain server.

- D -

Data directory

Directory that contains local databases, local database templates, country language services (CLS) files, desktop.dsk files, and if you're using OS/2 or UNIX, your NOTES.INI file.

Database (aka Application)

A collection of documents and their forms, views, and folders, stored under one name.

Database Catalog

A database containing information about databases stored on a single Domino server, a group of servers, or all the servers in a domain. Database Catalogs are commonly used to let users add the databases in them to the users' desktops.

Database manager (Application manager)

A person with Manager access to a database whose responsibilities include setting up and maintaining access to the database and monitoring database replication, usage, and size.

Database replica

A special copy of a database that, because it shares a replica ID with the original database, can exchange information with it through replication.

Desktop.dsk/ndk

File that contains information about your workspace/desktop and is stored in the IBM Notes Data Directory.

Detach

To make a local copy of a file that is attached to an IBM Notes document.

Dialog box

A box that appears when an application needs additional information to complete a task. A dialog box can contain check boxes, command buttons, option buttons, list boxes, information boxes, scroll buttons, drop-down boxes, and text boxes.

Domino server

A computer that runs the IBM Domino server program and stores Notes databases/applications.

- E -

ECL (Execution Control List)

An ECL is a feature accessed through the User Preferences dialog box that enhances security of your workstation data. The ECL lets you control which formulas and scripts created by another user can run on your workstation.

Edit mode

The state in which you can create or modify a document.

Event

In LotusScript, an action or occurrence to which an application responds. That action can be a user-generated one, such as a mouse click; a system-generated one, such as the elapsing of a set amount of time on the computer's clock; or an application-generated one, such as the saving of a document via the product's autosave feature. Each LotusObject can respond to a predefined set of events, those defined for the class that the object is an instance of. Events are the primary way to initiate the execution of scripts: when a script is attached to an object event, it is executed when the event occurs.

- F -

Failover

A clusters' ability to redirect requests from one server to another. Failover occurs when a user tries to access a database on an unavailable server or one in heavy use, and the user instead connects to a replica of the database on another (available) server in the cluster. Failover is transparent to the user.

Field

On a form, a named area containing a single type of information. The field's data type determines the contents -- text, rich text (including styled text, graphics, and multimedia), numbers, or time-date.

Full-text index

A collection of files that indexes the text in a database to allow Notes to process users' search queries.

Full-text search

Search option that lets you search a database for words and phrases, as well as perform more complex searches using wildcards and logical operators.

- G -

Group

A named list of users and/or servers. It can be used in Domino Directories, Personal Address books, access control lists, and so on.

GroupExplorer

A panagenda solution to - amongst other features - scan your public address books and database ACLs to investigate who is a member of which groups (including nested groups) and who has (what) access to which applications and through which group the access is being granted.

- H -

Hierarchical naming

A system of naming associated with Notes IDs that reflects the relationship of names to the certifiers in an organization. Hierarchical naming helps distinguish users with the same common name for added security and allows for decentralized management of certification. The format of a hierarchical name is:

common name/organizational unit/organization/country code

For example, Sarah Forbes/ Toronto/Acme/CA

Hierarchical view

A view that distinguishes between main documents and response documents. Each main document has its response documents indented under it.

HTTP (Hypertext Transfer Protocol)

An Internet protocol used to transfer files from one computer to another.

- I -

IBM Domino

The IBM Domino server, formerly called Lotus Domino, or even Lotus Notes server.

IBM Notes

The IBM Notes client, formerly called Lotus Notes.

Icon Stack

A Notes database icon that represents a database and all of its associated replicas that are currently added to the workspace.

ID file

A file assigned to every user and server that uniquely identifies them to IBM Notes and Domino.

- L -

LDAP (Lightweight Directory Access Protocol)

A set of protocols for accessing information directories. LDAP is based on the X.500 protocol, but supports TCP/IP, which is necessary for Internet access. Because it's a simpler version of X.500, LDAP is sometimes called X.500-lite. You can enable LDAP on a Domino server to allow LDAP clients to access information in the Domino Directory, for example, e-mail addresses.

LDAP directory

A hierarchical directory of names that can reflect an organization's structure or geography and that is accessed via the LDAP protocol.

Running LDAP on a Domino server enables the Domino Directory to serve as an LDAP directory. Two popular public LDAP directories are Bigfoot and Four11.

Local database/application

An IBM Notes database stored on your computer's hard disk drive, on a disk, or on a networked file server.

Location document

A document in your Personal Address Book that contains communication and other location-specific settings you use when you work with Notes in a specific place. You can create as many Location documents as you need.

Lotus Domino

The server - nowadays called IBM Domino, back in the days (until May, 1997, that was) even called Lotus Notes server.

Lotus Notes

Nowadays called IBM Notes - the client.

- M -

MarvelClient

MarvelClient by panagenda - the world's fastest and leading client management solution for IBM Notes.

MarvelClient (MC) Analyze

The MarvelClient Analyze database.

MarvelClient (MC) Config

The MarvelClient Configuration database.

MarvelClient (MC) Help

The MarvelClient Help database (this database).

Manager access

An access level that allows users to compose, read, and edit any documents; modify the access control list, database icon, About and Using documents, and all design elements; define replication settings; and delete the database. Servers can replicate all of the above and, if they have delete access, deletions.

MC

See **MarvelClient**

- N -

Name & Address Book

Now called the Domino Directory or Personal Address Book.

No Access

An access level where users have no access to a database; they cannot even add the database icon to their workspaces.

Notes client

Client software that allows you to access Notes databases on a Domino server, send mail, browse the web.

Notes.ini

A settings file that includes installation choices, server console commands, and setup selections.

NSF

The file extension for a Notes database file (.NSF). A database file contains the data for an application. Its structure is composed of forms, fields, folders, views, and other presentation features, such as a navigator and a database icon.

NTF

The file extension for a Notes template file (.NTF). A template file contains the structure for the database -- that is, forms, folders, and views -- but does not contain documents. Domino Designer comes with a collection of templates that you can use to create system and application databases.

- P -

Parent document

A document whose values are inherited by another document (the child document).

Personal Address Book

A database that contains the names and addresses of users and user groups that you enter yourself. The personal address book also stores location and connection documents, as well as accounts and certificates.

- R -

Reader access

An access level where users can only read documents.

Replica

A special copy of a database that, because it shares a replica ID with the original database, can exchange information with it through replication.

Replica ID

A unique number that identifies a database and all its replicas.

Replicate

Update database replicas that are on different servers or on your workstation and a server. You can replicate the entire database so that over time all database replicas are essentially identical, or select specific items or areas to replicate.

Replication

The process of exchanging modifications between replicas. Through replication, Notes makes all of the replicas essentially identical over time.

Replication conflict

A condition that occurs when two or more users edit the same document in different replicas of a database between replications.

Role

Database-specific groups created to simplify the maintenance of restricted fields, forms, and views. You can apply a role to Authors fields, Readers fields, and read and create access lists in forms and views.

- S -

Save conflict

A save conflict occurs when two or more users edit the same document in a database on a server at the same time. The document saved first becomes the main document; subsequent users are prompted to save their changes as responses titled "[Replication or Save Conflict]."

Server connection

A document in the Domino Directory or your Personal Address Book that defines a connection to a server. There are four types of server connection documents: dialup, network, passthru, and remote LAN.

Sibling document

In a view or folder, a document at the same level as another document.

Stacked icon

A Notes database icon that represents a database and all of its associated replicas that are currently added to the workspace.

Stub

A replica or database copy that has not yet been filled with documents. The database is no longer a stub once the first replication takes place.

- U -**URL (Uniform Resource Locator)**

The Internet address for a document, file, or other resource. It describes the protocol required to access the resource, the host where it can be found, and a path to the resource on that host.

User ID

A file assigned to every user and server that uniquely identifies them to Lotus Notes and Domino.

- W -**Workspace**

The IBM Notes Desktop.

Workspace Page action

Type of action in the MarvelClient Configuration database that allows to search for, create, move, insert, append, prepend, clear, remove, color and (re) name workspace page tabs on the workspace.